

Emergency Procedures

917.1 PURPOSE AND SCOPE

The purpose is to establish and implement written facility-specific policy and procedures in the event of an emergency. This policy applies to all juvenile facility staff.

917.2 AUTHORITY AND REFERENCES

- Board of State and Community Corrections Title 15 § 1327;
- Policy 918: Hostages;
- Policy 919: Riot Control;
- Policy 920: Escapes/AWOLS;
- Policy 921: Threatening Telephone Calls;
- Policy 922: Bomb Threats;
- Policy 923: Earthquake;
- Policy 924: Fire;
- Policy 925: HT Radio Communication System and Emergency Codes;
- Policy 926: Utility Outage;
- Policy 927: Smog Episodes and Excessive Heat;
- Policy 928: Indio Juvenile Hall Evacuation Plan;
- Policy 929: Riverside Juvenile Hall Evacuation Plan;
- Policy 930: Southwest Juvenile Hall Evacuation Plan;
- Policy 1052: Alan M. Crogan - Youth Treatment & Education Center Evacuation Plan;
- Policy 1055: Civil Disturbance, Active Shooter, Terrorist Attack.

917.3 POLICY

Every reasonable precaution shall be taken to ensure the safety and security of individuals and property in the event of an emergency.

917.4 EMERGENCY ACTION PLAN

A written facility-specific procedure shall be available in each juvenile facility that specifies the action to be taken in an emergency situation.

Specific emergencies shall include, but not be limited to:

- (a) Escape, disturbances, and the taking of hostages;
- (b) Civil disturbance;

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Policy Manual

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- (c) Active shooter and terrorist attack;
- (d) Fire and natural disasters;
- (e) Periodic testing of emergency equipment; and,
- (f) Emergency evacuation of the facility.

917.5 ANNUAL REVIEW

The facility manager(s) shall ensure all juvenile facility staff review facility-specific Emergency Procedures, Operational Plans and Juvenile Facility Services Policies: Emergency Procedures; Hostages; Riot Control; Escapes/AWOLS; Threatening Telephone Calls; Bomb Threats; Earthquake; Fire; HT Radio Communication System and Emergency Codes; Utility Outage; Smog Episodes and Excessive Heat; Indio Juvenile Hall Evacuation Plan; Riverside Juvenile Hall Evacuation Plan; Southwest Juvenile Hall Evacuation Plan; and Alan M. Crogan - Youth Treatment & Education Center Evacuation Plan during their orientation and conduct an annual review of the same.

Initial orientation and annual reviews shall be documented on a Review of Emergency Procedures/ Operational Plans and Juvenile Facility Services Policies form (attachment) and placed in each employee's personnel file.

Refer to individual policies for specific information; Juvenile Facility Services Policies: Emergency Procedures; Hostages; Riot Control; Escapes/AWOLS; Threatening Telephone Calls; Bomb Threats; Earthquake; Fire; HT Radio Communication System and Emergency Codes; Utility Outage; Smog Episodes and Excessive Heat; Indio Juvenile Hall Evacuation Plan; Riverside Juvenile Hall Evacuation Plan; Southwest Juvenile Hall Evacuation Plan; and Alan M. Crogan - Youth Treatment & Education Center Evacuation Plan.

Date last reviewed: 10/30/2019

Date(s) revised: 10/30/2019

12/07/2017

02/04/2016

10/01/2001

Created: 03/01/2000

Attachments:

[1. Review of Emergency Procedures, Operational Plans and Juvenile Facility Services Policies](#)



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Review of Emergency Procedures/Operational Plans & Juvenile Facility Services Policies

I, _____, have reviewed all facility-specific Emergency Procedures/Operational Plans that pertain to my assigned work site and have been given an opportunity to ask my supervisor/manager questions regarding any of my concerns. I have also reviewed the following Juvenile Facility Services Policies:

- JFS PP Emergency Procedures
- JFS PP Hostages
- JFS PP Riot Control
- JFS PP Escapes/AWOLS
- JFS PP Threatening Telephone Calls
- JFS PP Bomb Threats
- JFS PP Earthquake
- JFS PP Fire
- JFS PP H.T. Radio Communication System/Emergency Codes
- JFS PP Utility Outage
- JFS Civil Disturbance, Active Shooter, Terrorist Attack
- JFS PP Smog Episodes and Excessive Heat

Check Applicable Institution

- JFS PP Indio Juvenile Hall Evacuation Plan
- JFS PP Riverside Juvenile Hall Evacuation Plan
- JFS PP Southwest Juvenile Hall Evacuation Plan
- FS PP Alan M. Crogan – Youth Treatment & Education Center Evacuation Plan

Employee Signature

Date

Supervisor/Facility Manager Signature

Date