

Critical Incident Response

413.1 PURPOSE AND SCOPE

To set forth guidelines for responding to a critical incident. This policy applies to all employees.

413.1.1 DEFINITION

Critical Incident - means an incident involving a Probation employee which results in injury or death, aside from incidents resulting from use of force or an officer involved shooting.

413.2 POLICY

The Managers and Supervising Probation Officer(s) shall respond to the location of a critical incident. Uniform procedures shall be followed subsequent to notification of a critical incident.

413.3 PROCEDURE

1. Immediately report critical incidents to the Chief Probation Officer via the chain of command.
2. The unit supervisor shall:
 - (a) Respond to the scene;
 - (b) Contact involved staff and attend to their immediate needs;
 - (c) Coordinate psychological debriefing with Riverside University Health Systems (RUHS) - Behavioral Health, or The Counseling Team International;
 - (d) Obtain names of witnesses, reporting officers, and/or any report numbers;
 - (e) Obtain written employee incident reports in accordance with the Incident Reporting Policy;
 - (f) Ensure equipment is secured, if not held as evidence.
3. The Manager(s) shall
 - (a) Respond to the scene;
 - (b) Initiate next of kin notification per personnel policy;
 - (c) Provides status reports to administration;
 - (d) Act as liaison with the investigating law enforcement agency;
 - (e) Deploy staff as appropriate to control the situation and secure the area.

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Attachment(s):

1. [The Counseling Team International](#)