

Work-Related Illness and Injury Reporting

339.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidance regarding reporting of occupational diseases, mental health issues, and work-related injuries.

339.1.1 DEFINITION

Definitions related to this policy include:

Occupational disease or work-related injury - An injury, disease, or mental health issue arising out of employment (Labor Code § 3208; Labor Code § 3208.3; Labor Code § 3212 et seq.).

339.2 POLICY

The Riverside County Probation Department will address work-related injuries appropriately and will comply with applicable state workers' compensation requirements (Labor Code § 3200 et seq.).

339.3 RESPONSIBILITIES

339.3.1 EMPLOYEE RESPONSIBILITIES

Any employee suffering from any occupational illness or work-related injury shall report such event as soon as practicable, but within 24 hours to a supervisor, and shall seek medical care when appropriate (8 CCR 14300.35).

339.3.2 SUPERVISOR AND/OR MANAGER RESPONSIBILITIES

A supervisor or manager learning of any work-related injury or occupational illness should ensure the employee receives medical care as appropriate.

Supervisors and/or Managers shall ensure that required documents regarding workers' compensation are completed and forwarded promptly. Any related Countywide injury- or illness-reporting protocol shall also be followed. The required documents can be found at the link at the end of this policy.

The Manager or designee who receives a report of an occupational illness or work-related injury should review the report for accuracy and determine what additional action should be taken. The report shall then be forwarded to the RCP's Human Resources Manager, Leave Management Team or authorized designee, the County's Leave Program Team, and the Division Secretary to ensure any required Division of Occupational Safety and Health (Cal/OSHA) reporting is made as required in the illness and injury prevention plan identified in the Illness and Injury Prevention Policy.

339.4 OTHER ILLNESS OR INJURY

Petitions for Blood Testing

Riverside County Probation Department

Policy Manual

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In the event that a client interferes with the official duties of a peace officer by biting, scratching, spitting, or transferring blood or other bodily fluids on, upon, or through employee, the employee shall inform their immediate supervisor or designee, who may initiate the workers' compensation claim. Further, the client shall, in addition to any penalties provided by law, be subject to an order of a court having jurisdiction of the complaint or petition requiring blood testing. If necessary, County Counsel will file the petition on behalf of the employee, if the employee was acting in the course and scope of their employment.

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Attachments:

1. [Riverside County Human Resources - Workers' Compensation](#)