

Sick Leave

331.1 PURPOSE AND SCOPE

To set forth the guidelines for use of sick leave. This policy applies to all employees.

331.2 AUTHORITY AND REFERENCES

- Riverside County Ordinance 440;
- Applicable MOU.

331.3 POLICY

Sick leave is granted in accordance with Riverside County Ordinance 440 and the applicable MOU.

331.4 PROCEDURE

- (a) Refer to Riverside County Ordinance #440 and the applicable MOU regarding the use of sick leave for pregnancy, bereavement, or medical leave. An employee reporting off work for such leave usage shall contact the employee's supervisor or designee prior to the employee's scheduled shift start time.
- (b) An employee off work or contemplating to be off work due to illness or injury for an extended period of time as defined by the applicable MOU shall provide a health statement as to length of absence from the employee's health care provider stating any duties an employee cannot perform and any restrictions or light duty requirements.

Date last reviewed: 08/02/2022

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Created: 07/01/1986

Attachments:

1. [Riverside County Ordinance 440](#)
2. [LIUNA MOU](#)
3. [RSA Public Safety MOU](#)
4. [SEIU MOU](#)