

Emergency Management Plan

200.1 PURPOSE AND SCOPE

The County has prepared an Emergency Operations Plan (EOP) for use by all employees in the event of a major disaster or other emergency event. The plan provides for a strategic response by all employees and assigns specific responsibilities in the event that the plan is activated (Government Code § 8610).

200.2 AUTHORITY AND REFERENCES

- Executive Committee;
- Government Code 8610;
- Government Code 3100, 3101;
- Riverside County Standards Safety Operations Manual.

200.3 ACTIVATING THE EMERGENCY PLAN

The Emergency Operations Plan can be activated on the order of the Riverside County Director of Emergency Services. In addition to the EOP plan, each county facility has an Emergency Action Plan guiding facility response to emergencies (Riverside County Standards Safety Operations Manual DOC#7002).

200.3.1 RECALL OF PERSONNEL

In the event that the Emergency Operations Plan is activated, all employees of the Riverside County Probation Department are subject to immediate recall. Employees may also be subject to recall during extraordinary circumstances as deemed necessary by the Chief Probation Officer or the authorized designee (Riverside County Standards Safety Operations Manual DOC#7002).

All public employees are “disaster service workers subject to such disaster service activities as may be assigned to them by their supervisors or by law” (Government Code 3100 and 3101).

Failure to promptly respond to an order to report for duty may result in discipline.

200.4 LOCATION OF THE PLAN

The Emergency Operations Plan is available on the Riverside County Fire Department Office of Emergency Services website at <http://oes.rvcfire.org/Welcome.do>.

All supervisors should familiarize themselves with the Emergency Operations Plan.

Facility Emergency Action Plans are located in each probation facility in the area designated for safety materials; site-specific safety material location information can be obtained from the location’s Department Safety Representative or division Managers.

Riverside County Probation Department

Policy Manual

Emergency Management Plan

200.4.1 PERSONNEL RESPONSIBILITIES

The Department Safety/Facilities Manager is the Riverside County Probation Department's workplace safety representative and has the primary responsibility for ensuring each facility has a current Emergency Action Plan, and employees receive training on emergency procedures.

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