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# Operation of Riverside County Probation Juvenile Facilities

## 1044.1 PURPOSE AND SCOPE

The purpose is to establish and implement written policy and procedures for the operation of Riverside County Probation Juvenile Facilities. This policy applies to all juvenile facility staff.

## 1044.2 AUTHORITY AND REFERENCES

- Executive Committee;
- Juvenile Facility Services Policy; Admittance Procedures;
- Welfare and Institutions Code §§ 602, 850, 851, 880 & 881.

## 1044.3 POLICY

The operation and management of each juvenile facility shall be in accordance with the Welfare and Institutions Code (WIC) and the Board of State and Community Corrections (BSCC) for juvenile facilities.

## 1044.4 ESTABLISHMENT OF JUVENILE FACILITIES

Section 850 of the Welfare and Institutions Code (WIC) provides for the establishment of juvenile halls as places for the detention of youth who are made wards of the court and persons alleged to come within the jurisdiction of the juvenile court.

Sections 880 and 881 WIC provide for the establishment of juvenile homes, ranches and camps to which youth made wards of the court on the grounds of fitting the description in Section 602 WIC, may be committed.

## 1044.5 FUNCTIONS

In Riverside County, only those youth who come within the provisions or are alleged to come within the provisions of Section 602 WIC, with the exception of out-of-state runaways, are housed in probation juvenile facilities. Refer to Juvenile Facility Services Policy; Admittance Procedures.

Juvenile facilities provide a safe and supportive homelike environment as required by Section 851 WIC. They shall not be treated as penal institutions.

## 1044.6 OBJECTIVES AND RESPONSIBILITIES

Provide secure and safe 24-hour custody and supervision for detained youth:

- (a) Ensure appearance of youth in court;
- (b) Carry out orders of the court;
- (c) Ensure protection of the youth from others;

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- (d) Ensure protection of the youth from their own acts; and
- (e) Ensure protection to the community.

Provide for the physical needs of detained youth by means of:

- (a) Dietetically sound and appetizing meals;
- (b) Clean clothing;
- (c) Comfortable housing which ensures adequate privacy and meets established health and safety standards;
- (d) Medical and dental care as needed;
- (e) Physical activity through exercise and recreation; and
- (f) Personal hygiene and grooming.

Provide professional care for detained youth by offering:

- (a) A secure, stable, emotionally supportive climate, minimizing the damaging effect of confinement;
- (b) A group living experience designed to foster and promote constructive social attitudes and wholesome personal adjustment; provide constructive and satisfying activities, including education, and active recreation, both indoors and outdoors; offer the opportunity for guided group discussions and individual counseling as directed by the group and by individual youth's needs;
- (c) Sufficient control to ensure the physical safety of detained youth and staff when it appears a youth is likely to cause harm to self, staff, other youth, property, or cause a disturbance;
- (d) Formal orientation for each youth upon admission into the facility and upon transfer to each living unit;
- (e) Opportunity for parental or legal guardian visitation; and
- (f) Short-term and/or long-term behavioral goals when applicable, and recognition of acceptable behaviors while detained.

Review, maintain and provide records concerning:

- (a) Observation of significant personal traits, interpersonal relationships, behavior and attitudes manifested during daily activities, group living situations and during counseling;
- (b) Written and oral behavioral observation reports shall be provided to probation officers (PO), court and other officials or agencies concerned with specific cases;
- (c) Documents to ensure legality of all admissions, detentions and releases;
- (d) Information to authorized outside agencies and professional individuals who have a legitimate interest in a youth's case.
- (e) Reports disseminated within and outside the department as authorized; and
- (f) Statistical reports for use in operational planning and research.

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Maintain working relationships within the facility, department and with outside agencies:

- (a) Ongoing coordination and cooperation within the probation department, juvenile court, other county departments and outside agencies; and
- (b) Provide facilities for user departments to meet service needs (Office of Education, Detention Health Services, Department of Mental Health, etc.).

Public relations (subject to department regulations):

- (a) Host visits and tours as applicable for stakeholders; and
- (b) Work with volunteers.

#### **1044.7 JUVENILE FACILITY STAFF RESPONSIBILITIES**

The following are guidelines defining staff's limitations and responsibilities in associating and communicating with youth and/or parent(s)/legal guardian(s) of youth:

- (a) Staff are responsible for the care, guidance, supervision and custody of youth while they are in custody. This responsibility terminates upon the youths' release. [REDACTED]
- (b) Staff may discuss briefly with parents the youth's general behavior and attitudes while in custody, if asked. In these cases, staff shall express no opinion (even if they have strong beliefs about the best treatment for the youth). Staff shall refer parent(s)/legal guardian(s), or relatives to the youth's DPO;
- (c) Staff shall not initiate discussion or impose their personal religious or political views or disseminate such literature to youth in custody; and
- (d) If the youth's parent(s)/legal guardian(s) inquire about the youth's health or medication, they shall be referred to the on-site health care staff, or if none are available, to the unit SPO/DO.

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