

**RIVERSIDE COUNTY PROBATION DEPARTMENT  
JUVENILE JUSTICE COORDINATING COUNCIL MEETING  
MARCH 13, 2017 2:00 P.M.**

**MEETING MINUTES**

**HOST LOCATION:** Downtown Law Building, 3960 Orange Street, 1<sup>st</sup> floor Media Room,  
Riverside, CA 92501

**CALL TO ORDER:**

The meeting was called to order by Chief Probation Officer Mark A. Hake at 2:00 p.m.

**WELCOME/OPENING COMMITTEE:**

Chief Probation Officer Mark A. Hake welcomed and requested introductions of the agencies represented:

|                     |                                       |  |
|---------------------|---------------------------------------|--|
| Amaral, Melody      | CEO                                   | Wylie Center                                       |
| Badia, Teri         | Deputy Director, Children Services    | Riverside County Department of Social Services     |
| Becker, Viola       | Principal Accountant                  | Riverside County Probation                         |
| Biegel, Norma       | Grant Manager                         | Safehouse  |
| Boyd, Marcus        | Sergeant                              | Riverside County Sheriff                           |
| Brown, Natalia      | Administrative Service Analyst Grants | Riverside County Sheriff                           |
| Castellanos, Rosa   | Supervising Probation Officer         | Riverside County Probation                         |
| Clark, LeeAnn       | Office Assistant III                  | Riverside County Probation                         |
| Cook, Laurel        | Chairperson                           | Juvenile Justice Delinquency Prevention Commission |
| Diaz, Sergio        | Chief of Police                       | Riverside Police Department                        |
| DiYorio, William    | Undersheriff                          | Riverside County Sheriff                           |
| Dom, Madeleine      | Accounting Technician II              | Riverside County Sheriff                           |
| Guerrero, Patty     | Procurement Contract Specialist       | Riverside County Probation                         |
| Hendrickson, Melody | D.A. Information Specialist           | County of Riverside District Attorney              |
| Hulstrom, Bryce     | Chief Deputy Probation Officer        | Riverside County Probation                         |
| Lopez, Gerry        | Supervising Deputy District Attorney  | County of Riverside District Attorney              |
| McKenzie, Amy       | D.A. Information Specialist           | County of Riverside District Attorney              |
| Mease, Larry        | Assistant Division Director           | Riverside County Probation                         |

|                    |                                      |  |
|--------------------|--------------------------------------|--|
| Miller, Ron        | Chief Deputy Probation Officer       | Riverside County Probation                       |
| Moore, Janine      | Service Administrator                | Riverside County Behavioral Health Department    |
| Moreno, Doug       | Chief Deputy Probation Administrator | Riverside County Probation                       |
| Petersen, Mark E.  | Honorable Judge                      | Superior Court of California County of Riverside |
| Roberts, Joann     | Administrative Service Manager       | Riverside County Sheriff                         |
| Rollins, Greg      | Deputy District Attorney III         | County of Riverside District Attorney            |
| Shepherd, Cari     | Supervising Probation Officer        | Riverside County Probation                       |
| Tibbett, Stephen   | Professor                            | California State University San Bernardino       |
| Walsh-Reuss, Diana | Program Director                     | Riverside County Office of Education             |
| Wilhite, Cynthia   | Director of Outreach                 | Wylie Center                                     |
| Williams, Cherilyn | Administrative Service Manager       | Riverside County Probation                       |

**APPROVAL OF MINUTES OF November 7, 2016 MEETING:**

Chief Probation Officer Mark A. Hake entertained a motion to approve the November 7, 2016 minutes of the Juvenile Justice Coordinating Council (JJCC) meeting. Motion to accept the minutes as submitted was made by Laurel Cook, Chairperson, Juvenile Justice Delinquency Prevention Commission, seconded by Gerry Lopez, Supervising Deputy District Attorney, County of Riverside.

Minutes were approved unanimously.

Oppositions/Abstentions: None.

**HIGHLIGHTS OF YOUTH ACCOUNTABILITY TEAM**

**Larry Mease, Assistant Director, Riverside County Probation**

- Program consists of 21 Youth Accountability Teams (YAT), county-wide serving 17 school districts.
- YAT has 60 staff employed from 9 different agencies.
- There are 400 youth currently on a YAT contract.
- From November 2016 to February 2017 there have been 600 referrals to the program.
- Success of the program is a collaborative, multi-agency effort with teams throughout the county, which consist of a Deputy Probation Officer, Law Enforcement Officer, Deputy District Attorney, and Youth Outreach Counselor.
- YAT referrals are received from a variety of sources which include school officials, law enforcement, parents and self-referral.

- An update was given at the November 7, 2017 meeting on efforts to standardize programming in YAT that is offered, so youth from all areas would receive the same level of quality programming.
- Programming topics include Theft Awareness, Victim Impact, Communication Skills, Goal Setting, Resume Writing, Gang Awareness, Dangers of Sexting, Anger Management and Self-Esteem.
- Field trips are an important component of the program in an effort to expose the youth to different ideas. Field trips that are chosen are based on educational components and are geared towards providing awareness on subjects of importance. Since January, eight field trips were planned and provided by YAT during school breaks.
- Planning is underway for the Youth Strength Academies to be conducted in the summer at local colleges one in the Desert and one in Riverside. Themes for 2017 will be “Career Path: Navigating the Workforce.” Efforts will be made to provide career opportunities and skills to be successful in the workforce.

### **UPDATE REGARDING NEW JJCPA FUNDED PROGRAM**

#### **Larry Mease, Assistant Director, Riverside County Probation**

Gave an update on the progress of the new programs funded:

#### Restorative Justice; Victim Mediation

- The first mediation was held on November 10, 2016.
- Currently, there have been eleven additional mediations conducted.
- Chapman University submitted a supplemental data report for review. The report shows documentation of attitudinal information received from victim and offender surveys. The information received from the program has been positive.
- 100% of the offenders felt it was important for them to apologize to the victim.
- Further outcome data forthcoming at the next meeting on November 6, 2017.

#### Tattoo Removal for Youth

- During the November 7, 2016 meeting, information was given regarding two vendors servicing the desert community had been secured. Currently, a Riverside vendor has contracted with the department to provide service in Southwest and Western areas.
- The youth referral for the tattoo removal service in the desert hasn't generated participants. The JJCPA Coordinator has provided in-service training for the desert and will increase efforts to insure that officers are aware of what the available services are and can refer the youth that want and need the service. The JJCPA Coordinator will offer the same training to the Southwest and Western areas of the county.

#### Gang Intervention for Teens (GIFT)

#### **Sergeant Marcus Boyd, Riverside County Sheriff's Department**

- Gift is an intervention program that focuses on middle school age teens currently not involved with YAT.
- There are seven Regional Gang Task Force teams which provide gang intervention services throughout Riverside County.
- Statistics from November 1, 2016-February 28, 2017; 122 families were contacted with 30 new families agreeing to participate.
- Statistics show 131 family participants, with 27 successfully completing the program.

- Information regarding the youth comes from teachers, parents, and staff. Common issues are the youth’s attendance, grades, behavioral issues, and drug usage.

| TYPE OF ISSUE | #YOUTH | SHOWING IMPROVEMENT | PERCENTAGE OF INCREASE |
|---------------|--------|---------------------|------------------------|
| Attendance    | 28     | 21                  | 75%                    |
| Behavioral    | 19     | 15                  | 68%                    |
| Grades        | 18     | 15                  | 75%                    |
| Drugs         | 3      | 1                   | 32%                    |

- Proposed to enlarge the scope from at-risk middle school to begin including freshman, and sophomore age youth. The Council agreed to enlarge the scope and incorporate the higher level grades for early intervention.

**Dr. Steve Tibbetts, California State University San Bernardino, Technical Report**

The Youth Accountability Team stats were evaluated from July 01, 2001 to June 30, 2016. There were 39,625 referrals. In reference to FY2015/16, there were 1,752 referrals reflecting a significant increase from last year. A vast majority of the referrals were from law enforcement (68.4%) followed by school staff (22.9%), and parent/guardians (7.0%). More than one-quarter of the youth were referred for property offenses (27.4%) followed by “other” (26.7%), defiance/incorrigibility (15.7%), violent offenses (14.2%), and drugs/alcohol (12.3%). Nearly 50% of these of referrals resulted in a contract (46.5%) followed by such actions as rejected/ineligible (40.2%), counsel/close (8.7%) and consequence agreement (3.7%). Of those youth placed on contract with a known disposition, 64.5% successfully completed compared to 35.5% unsuccessfully completed. This was a 5% decrease in successful completions compared to last year, but did not alter the overall percentage of successful completions over the last 15 year (71.5%).

A review of the graph shows the percentage of youth placed on contract has increased recently, as have the “rejected/ineligible.” Although, the most recent cohort had a lower rate for successful completions (64.5%), the consistent 70%+ success rate is considered very well in published scientific evaluations for a program of this size.

Dr. Tibbetts reviewed the recidivism/conviction rate of YAT graduates versus comparison group over 3 years. True findings or convictions were used to measure recidivism. The total amount of difference between YAT youth and comparison group is statistically significant at the .05 level. The 2015/2016 successfully competed youth had less true findings/convictions in the 180-day follow-up than the 2011/2012 cohort. The attitudinal measures and qualitative responses are included in the report.

Data submitted to the Board of State and Community Corrections was reviewed. In a 180 day follow-up, percentage of arrests increased slightly compared to FY2014/15, and also incarceration rate and violations of probation increased slightly for FY2015/16.

**FY 2016/2017 BUDGET REVIEW**

**Cherilyn Williams, Administrative Services Manager, Riverside County Probation (Handout)**

- Gave a brief recap of the FY16/17 budget. The committee approved a revised FY16/17 budget on November 7, 2016. The FY16/17 approved budget of \$13.1M funded all

agencies at 100% of their request (\$8,079,465) and increased the contingency fund to \$5,016,447.

- The FY17/18 estimated available funding (Refer to Agenda Item #8 handout).
- Based on the Governors' FY17/18 proposed budget:
  - FY 17/18 Riverside's County's share of Statewide allocation is 6.4M.
  - FY16/17 growth allocation is expected to increase slightly with a projected \$2.5M for Riverside County. (Increase from \$1.9M, \$600K increase).
  - Riverside County's contingency fund balance is \$5.01M
  - Projected estimated year-end carryforward balance of \$282,895
- **FY17/18 Budget Proposals**
- Based on the budget proposals we have created two funding scenarios for FY17/18. (Refer to Agenda Item #10 handout).
  - Sheriff Department proposed to decrease the funding for GIFT. It is anticipated for FY17/18 there will be two GIFT operations per week on a rotating basis. The team will be one sergeant, two deputies, and one probation officer will participate in each GIFT operation. The salaries and benefits cost for one GIFT operation will be approximately \$1211. The anticipated total cost for salaries and benefits covering two operations per week for 52 weeks will be approximately \$126,000. Any remaining monies will be used to cover printing costs and unforeseen salary costs.
  - District Attorney submitted two proposals. The first proposal is for an increase allocation for the Gang Awareness Mentorship & Education (GAME), program in Riverside County by an additional \$268,220.00 to fund two attorney positions assigned to the program, benefits and 10% administrative fee total requested \$392,682.00. The second proposal request to have funds allocated to create and disseminate an informational video designed to heighten public awareness as to the danger associated with the illegal manufacture of Butane honey oil. Proposed budget for the project is \$9,700.
  - Probation Department proposed to utilize up to \$1,000,000 of one-time JJCPA contingency funds to expand services to at-risk youth throughout Riverside County through contracts with Community Based Organizations. The second proposal is to utilize up to \$989,000.00 of one-time JJCPA contingency funds to support probation service delivery to non-wardship juveniles throughout the county. The anticipated total cost for salaries and benefits for 7 Deputy Probation Officers \$714,000 and 4 Office Assistant III \$275,000 totaling \$989,000. (Handout)
- Budget Scenarios:
  - Scenario 1 – Fund each agency at 100% of their respective budget requests including all new programs. The remaining available balance of \$3,198,913 would be placed in the contingency fund.
  - Scenario 2 – Fund each agency at their FY16/17 approved program levels including FY17/18 labor cost increases. The remaining available balance of \$5,465,833 would be placed in the contingency fund.

Chief Probation Officer Mark A. Hake discussed both scenarios. The Juvenile Justice Coordinating Council (JJCC) selected scenario 1. Chief Hake entertained a motion to approve funds for each agency at 100% of their respective budget requests including all new programs. The remaining available balance of \$3,198,913 would be placed in the contingency fund for the FY2017/18 budget proposal of the Juvenile Justice Coordinating Council (JJCC). Motion to accept the budget proposal as submitted was made by Diana Reuss-Welch, Program Director, Riverside County Office of Education, seconded by Gerry Lopez, Supervising District Attorney, County of Riverside District Attorney. The budget proposal was approved unanimously. Oppositions/Abstentions: None

### **PUBLIC COMMENT**

Melody Aramal, CEO, Wylie Center, requested clarification of the expectation of the YOC and their allotted hours worked. Rosa Castellanos, Supervising Probation Officer, YAT shared the expectations of the YOC's are listed in the MOU. Some of the requirements are to make contact with the youth at least once a month and provide various counseling services. Some youth are more difficult to contact than others and as such, it requires the YOC's to make contact with some of them at their homes. However, this is considered a last resort to eliminate barriers to success. Further, all the YOC's tasks can be accomplished within the 13 hours allotted.

### **COUNCIL COMMENTS**

Mark Petersen, Honorable Judge, Superior Court of Riverside requested information on tattoo removal service provider. Gerry Lopez, Supervising District Attorney, questioned the service provider for tattoo removal in the Riverside area, how are referral made, and clarification of the eligibility criteria to receive the service. Cari Shepherd, Supervising Probation Officer referenced "The Fountain of Youth" is the Riverside service provider. The service is offered to youth with one year left on their probation term. Referrals for the service would be requested by the assigned Deputy Probation Officer who will refer the client to the JJCPA Coordinator for the respective area to process the referral. Gerry Lopez asked if youth not on YAT could be referred to the tattoo service provider. Chief Hake advised the need to review the contract prior to any decisions to incorporate non-probation youth.

Chief Mark A. Hake thanked everyone for their attendance.

Meeting adjourned.

### **Next JJCC Meeting**

Date/Time: November 6, 2017 at 2:00 P.M.

Location: 3960 Orange Street, 1<sup>st</sup> Floor Media Room  
Riverside, CA.

*Minutes submitted by Secretary Gail Moore*